

**Form 9**

**IN THE STATE COURTS OF THE REPUBLIC OF SINGAPORE**

**[CASE NUMBER]**

**OPENING STATEMENT FOR CLAIMANT/DEFENDANT (NEUTRAL  
EVALUATION)**

**1. Parties attending the Neutral Evaluation**

- (a) Claimant/defendant/other party to suit
- (b) [Name of any other party attending; reason for attending]
- (c)

*Where party is a corporate entity,*

- (a) [Name and position of authorised representative of claimant/defendant]

**2. Brief summary of facts**

[Summarise your version of facts that gave rise to your claim/defence.]

**3. Claim/Defence/Counterclaim/Defence to Counterclaim**

[Summarise your legal claim or defence.]

**4. Issues for Neutral Evaluation and Evidence supporting claim**

**A. Legal issues in dispute**

- (a) [Summarise legal issue and refer to relevant legal authorities supporting your submission.]
- (b)
- (c)

**B. Disputes of Fact and supporting evidence**

- (a) [Summarise dispute of fact.]

[Refer to *essential* documents you are currently relying on to support your position. This is without prejudice to modification after production of documents. Append a copy of the relevant documents to the Opening Statement.

Refer to *essential* witnesses you are relying on, and provide brief outline of what you believe the witnesses will say. This is without prejudice to modification after extracting order of court containing directions for exchange of affidavits of evidence-in-chief.]

- (b)
- (c)

Dated this [-] day of [-] 20\_\_

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**SOLICITORS FOR THE [CLAIMANT/DEFENDANT]**